

## Banquet documentation



**hotel brasserie au violon**

Im Lohnhof 4, CH-4051 Basel

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*Dear Guest*

*Thank you for your interest in our hotel. So much history has already been made here at this site and the hotel brasserie au violon continues this. The new Banquet and Seminar room « petit violon », adds a new chapter in its history.*

*We look forward to your event!*

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## Checklist

- Type of event
- Date, time and duration of your event
- Place: The Brasserie for up to 16 people or the « petit violon » from 17 people  
(On the terrace, when summer offers good weather conditions)
- Address, payment method, separate billing address
- Contact person with mobile phone number
- Number of participants
- Table arrangement / additional side tables
- Technology, electronic connections, adapters
- Dietary preferences, restrictions: Vegetarians / allergies / intolerance
- Children / infants (high chair)
- Floral decoration
- Menu selection
- Menu carts: titles and languages (FR-DE or FR-EN)
- Nights
- Special requests

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## Banquets in the « petit violon » or in the Brasserie



Completely renovated in January 2018, the quaint, charming banquet and seminar room « petit violon » echoes the style of the Brasserie below. Located on the first floor, it boasts a mural by French artist, Isabelle de la Tullaye. The « petit violon » offers a unique view over the city to towards the Cathedral, creating a special setting for your event.

The Brasserie, with its quintessential French style and charm, is the ideal setting for smaller groups.

### Capacity

The « petit violon » can host from 17 and up to 24 guests comfortably. Smaller companies are welcomed to use our Brasserie.

### Accessibility

With a small number of steps at the entrances, the hotel brasserie au violon is not fully wheelchair accessible. However, in the building, a lift leads to the first floor to the « petit violon » and to the basement where facilities are located that includes a barrier-free toilet.

### Opening Hours

Monday - Saturday: 11:30 – 23:00

Kitchen: 11:30 – 14:00 and 18:00 – 21:00

### Visit and consultation

If you would like to visit the « petit violon » in advance and or would like to discuss procedures and offers on-site, we look forward to your appointment request.

## Your event



### Menu

A standardized menu is desired with exceptions made for vegetarians and allergy sufferers. The menu is chosen from our seasonal menu options (1 dish from each course) and should be set one week before the event. We are happy to advise you on special requests.

### Aperitif

If you like to start your banquet with an aperitif, you will find our current suggestions as a supplement. The selection of appetizers should be chosen and confirmed up to one week before the event.

### Wines

Our wine list boasts a collection of carefully selected French wines from different regions of France. We are happy to advise you on the selection of suitable wines to compliment your menu.

### Menu cards

Our menu cards are printed in two languages: French-German or French-English. You are welcome to specify a title.

### Flowers

Would you like to decorate your event with flowers? We are happy to help with the selection and recommend the following florist:

Bluemelade bim Schloss, Aeschenvorstadt 25, Basel, Tel. 061 273 20 10

### Room Reservation

We will be happy to make you a suitable offer upon request.



## Getting there

Please note that we do **NOT** have parking. If you arrive by car, we recommend the nearby car park „Steinen“: Steinenschanze 5, 4051 Basel (costs about CHF 1.50 per hour).

Using public transportation, you can reach us from SBB railway station as follows:

- From Basel SBB, take Tram no. 8 (direction Kleinhüningen / Weil am Rhein) or Tram no. 11 (direction St.-Louis Grenzen) to Bankverein (2 stops).
- Change to Tram no. 3 (direction Burgfelderhof / Gare de St.-Louis) until Musik-Akademie (2 stops).

The hotel brasserie au violon is located behind the church of St. Leonhard in the first courtyard of the Lohnhof.



## Terms and Conditions: Banquet

### 1. Validity

The general terms and conditions apply to all banquets hosted by the hotel brasserie au violon.

### 2. Conclusion of the contract

Following the reservation by the organizer, the latter will receive a written confirmation of reservation from the hotel brasserie au violon by e-mail, fax or post. The contract between the parties only comes into effect with this written reservation confirmation from the hotel brasserie au violon to the organizer.

### 3. Number of participants

The organizer undertakes to confirm the final number of participants 48 hours before the event. Cancellations or changes in the number of persons after this confirmation will be charged according to the cancellation conditions below. If the number of participants increases, the variation must be clarified in advance with the company.

### 4. Cancellation conditions for the organizer

Cancellations of definitive reservation confirmation for banquet must be communicated in writing by the organizer. Cancellation of the entire reservation is free of charge up to 7 days before the event. For later cancellations, the following conditions apply:

- If the entire reservation is cancelled between 7 to 3 days before the event, CHF 160 will be charged.
- Cancellations or changes to the number of persons in the 48 hours before the event will be charged up to CHF 50 per person, relative to the product cost.
- For a no-show, the agreed menu price per person will be charged.

During the Basel Fasnacht, Baselworld and ART Basel special cancellation conditions apply.

### 5. Withdrawal from the contract by the hotel brasserie au violon

In case of force majeure (which makes an event impossible), we reserve the right to withdraw from the contract.

### 6. Invoice / guarantee

The invoice will be issued to the organizer. Sending an invoice with a payment slip is only possible to companies within Switzerland. The bill can be paid locally in cash or by Maestro, Postcard or credit card (Visa, Mastercard, Amex). For banquet reservations where the organizer is located abroad, we require a valid credit card number with the expiration date as a guarantee. During Baselworld and ART Basel, all banquets (domestic and foreign event organizers) must be confirmed in advance for definitive reservation by providing a valid credit card number and expiration date.

### 7. Deposit

For larger events, au violon reserves the right to demand a down payment.

### 8. Corkage

For each bottle you bring, we charge a corkage fee of CHF 30.00.

### 9. Liability

No liability is assumed by the company, for items lost anywhere on the premises of the au violon and in the garden terrace, including items left in the cloakroom.

The organizer is liable to au violon for all damage to the equipment and losses caused by the organizer or its participants. The installation of equipment and other items must be agreed with the au violon. The organizer is responsible for the insurance and the use of personal items brought onsite.

### 10. Jurisdiction

Place of performance and jurisdiction for both parties is Basel-Stadt.